



## STFXAUT SPONSORSHIP POLICY

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The StFX Association of University Teachers (StFXAUT) is an inclusive bargaining unit with a membership that includes full-time, part-time, and contract Faculty, Librarians and Archivists, Laboratory Instructors, Nurse Educators, Program Teaching Staff in both the Coady International Institute and the Extension Department, and Instructors in the Writing Centre. The StFXAUT serves in a leadership capacity for promoting conditions that strengthen academic excellence at StFX with a concern for the welfare of the University and its academic staff.

The StFXAUT invites sponsorship requests from organizations committed to education, labour, social justice, and community development.

The StFXAUT Sponsorship Policy has been created to address all requests on a case by case basis, based on the eligibility criteria contained in this policy.

### ELIGIBILITY CRITERIA:

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- Consistent with the vision, reputation, and objectives of the StFXAUT.
  - The StFXAUT will consider funding requests from local, national, and international organizations which align with the Association's commitment to supporting initiatives pertaining to education, labour, social justice, and community development.
  - An organization may receive funding once per fiscal year (April 1<sup>st</sup> to March 31<sup>st</sup>).
  - Funding is not renewed automatically; a new application must be submitted each year.
  - Sponsorship is subject to budgetary availability.
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## **APPLICATION PROCESS:**

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There are two funding periods during the fiscal year. The deadlines to submit the StFXAUT Sponsorship Application Form are April 1<sup>st</sup> and October 1<sup>st</sup>.

To be considered eligible for funding, the 2016-2017 StFXAUT Sponsorship Application Form must be submitted with a one-page cover letter and additional supporting documentation, if applicable, during one of the funding periods. Two letters of support will also be accepted with the Sponsorship Application Form.

Applicants will be notified via email when their application is received. All requests will receive notification of their funding status within six weeks of the receipt of their application.

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**Please complete the 2016-2017 StFXAUT Sponsorship Application Form  
and send via mail to:**

StFXAUT  
c/o St. Francis Xavier University  
PO Box 5000  
Antigonish, Nova Scotia B2G 2L8

**or**

**via email: [stfxaut@stfx.ca](mailto:stfxaut@stfx.ca)**

**If you have any questions, please contact the StFXAUT office at (902) 867-3368.**

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## 2016-2017 StFXAUT SPONSORSHIP APPLICATION FORM

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*The StFXAUT invites sponsorship requests from organizations committed to education, labour, social justice, and community development.*

*Please complete all questions in this application form and ensure that no answer to any single question exceeds 200 words.*

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Organization Website: \_\_\_\_\_

Please describe the purpose and mission of your organization.

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What is the amount you are applying for? \_\_\_\_\_

How will this funding assist your organization?

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If this request is for a specific event, please provide the following details:

Event Name: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Location: \_\_\_\_\_

Description/Purpose: \_\_\_\_\_

Expected Number of Attendees: \_\_\_\_\_

How will the StFXAUT be recognized for sponsoring your event?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Has your organization previously been sponsored by the StFXAUT? If so, please provide details:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is there any additional information you would like to provide about your sponsorship request?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please note organizations which receive funding will be publicly recognized on the StFXAUT website and in the newsletter, *The Beacon*.**

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*The StFXAUT would like to thank you for your application.*

*Each funding request will be individually assessed by the StFXAUT Executive Committee according to its alignment with the eligibility criteria. The number of funding requests submitted and the budgetary availability may limit the number of organizations which receive funding each year.*